

**WASHINGTON ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
Thursday, October 26, 2017  
7:30 p.m. Open Session - School Commons  
APPROVED MINUTES**

**OPEN SESSION**

**Call to Order and Pledge of Allegiance** - President Amy Jorgenson called the meeting to order at 7:32 p.m. Other Board Members present: Kevin Krueger, Tom Jordan, Sarah Duggan Goldstein, and Kirsten Purinton; Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Community Members: Hans Lux, Lou Munao, Jerry Maiers ; Teachers: Michelle Jordan, Miranda Szcepanski ; Students: Ben Johnson, Jonathan Bass.

1. **MSP (Purinton/Duggan Goldstein)** to approve of the agenda as presented. Approved 5-0.
2. **MSP (Purinton/Krueger)** to approve the minutes of the monthly Board of Education meeting on September 28, 2017, and special meeting of the Board of Education on October 18, 2017. Approved 5-0.
3. **Open Discussion** - None.
4. **Communications** - None.
5. **Student Council Report** - Jonathan and Ben reported that school spirit week was last week, serving donuts and juice, caramel apples, other things on Thursday night held a Bonfire for grades 7th thru 12 grade. School spirit t-shirts, and Fannie Mae candies. Had 2 hot lunches so far.
6. **Good News Report**
  - The latest Buck Bulletin was just published in the Observer.
  - The Fall "Rock Island" Voyage culminated in an all-school performance at the TPAC. It was an excellent experience for all of our students, great connection to our community, well done!
7. **Treasurer' Report** - Kevin Krueger presented the payables for the month in the amount of **\$35,829.89**.
8. **District Administrator's Report**
  - The Kewaunee School District made the news due to implementing Literacy and Writing curriculum that our District, has used for the last two years.
  - Dr. Palm-Leis shared information learned at the WTI Conference last week.
  - Michelle Ring Hanson from CESA 7 was on the Island on Wednesday, and visited with a number of different staff members concerning curriculum writing. Dr. Walker's visited earlier this month, and worked with our teachers on Math instruction.
    - Miranda Szcepanski shared the Donorschoose.org grant titled Publish It! she wrote and quickly received by anonymous and named donors which will allow her to publish her students writing. Her request included funding for blank board books, book binder, wireless color printer, ink, and other items.
  - The school enrollment number is now 73.
  - There was a lower turnout for Parent Teacher Conferences this time, so next time - parents are going to be contacted and offered two days to schedule conferences.
  - The District is developing an ACT prep program this year in January both using ITV and a homegrown approach. Students can take it at no cost the district will pay for the fee. All core teachers will come in for one hour and do a full hour of test prep in their area of expertise.
  - Marcia Osborne from NWTC came with students to provide fluoride treatments to 28 students.
  - Brian Mann has prepared our furnace for the winter by replacing filters and checking all the stand-alone units. Also, the problem of positive air pressure has figured out, there are only obsolete exhaust fans, none currently in use.
  - Staff Leadership team is creating a syllabus template for use by teachers in grades 5-12 starting next year.

- Two reporters visited the District in the last month to report on our unique school, Berry from the “Wisconsin State Journal” and Ben from “Country Today.”
- Dr. Palm-Leis highlighted the accomplishments of the fall sports participants.
  - The cross country team participated in two meets in which Ryan Jorgenson took first place in his division, multiple high school girls were in the top ten finishers at the Shawano meet, and the District is looking to host a meet next fall.
  - Trap shooting team is in its second year, this is the final week of competition, and the shooters, especially the girls, having been turning in very high scores.
  - The brand new Equestrian Team of Paige Gunnlaugson and Karoline Jordan placed third at the WIHA District D competition in Merrill.
- November dates of importance: Nov 1 -Dr. Palm-Leis will attend the Superintendent Meeting at CESA 7, Nov 2 - Parent Informational meeting on the attendance policy, Nov 3 - end of first quarter, Nov 10 - Half day of school for students, Nov 22 - No school for students, teacher inservice.

#### 9. Board of Education Committee's Reports-

- President's Report - President Amy Jorgenson - She was disappointed to not attend the Door County Alumni meeting this year, but will find out what she missed.
- Budget Committee - The committee reviewed the teacher proposal for curriculum pay, the costing of bringing on Matt Grandy full-time, the line of credit and resolution authorizing temporary borrowing, and the Math Expressions contract renewal.
- Learning & Technology Committee - The committee reviewed the following curriculum maps: High School Physical Science and High School Chemistry completed by Mrs. Dennis and The Advanced Algebra completed by Mr. Jaeger, and the entire 4K Curriculum and 5K Phonics and Phonemic Awareness completed by Mrs. Foss. Great job teachers! The committee also discussed attendance and grading, 24 out of 73 students currently have perfect attendance. The Infinite Campus issues have been resolved, E-Spark problems fixed so I-pads have been updated and are back in use. All teachers have new computers now to work with the SMART display boards.
- Policy Committee - The committee amended the Student Dress Code Policy after much discussion, and the Graduation Requirement Policy.
- Employee Relation and Personnel Committee - The committee discussed the costs and benefits of bringing on Matt Grandy full-time to split up the final doubled-up Math class, and work with a special education student on transitioning skills. The next major task committee is going to investigate teacher compensations models for future hiring, staff retention, and budgeting purposes.
- Transportation / Building & Grounds Committee -The committee received an update on the bus window replacement and the HVAC maintenance, discussed the building faucet problems, and reviewed the sidewalk snow removal bid draft.

#### 10. Action Items-

- A. **MSP (Krueger/Jordan)** to approve the payments of the bills in the amount of **\$35,829.89**. Approved 5-0.
- B. Approval of Budget Committee recommendations
  1. **MSP (Purinton/Duggan Goldstein)** to approve a line of Credit and Resolution Authorizing Temporary Borrowing in the Amount Not to Exceed \$250,000, Pursuant to Section 67.12(8), WIS. STATS. Approved 5-0.
  2. **MSP (Krueger/Duggan Goldstein)** to approve teacher reimbursement for curriculum writing work at the rate of one day at substitute teacher rate/semester. Approved 5-0.
- C. Approval of Policy Committee recommendations

1. **MSP (Purinton/Jorgenson)** to approve the first reading of the Student Dress Policy 443.1 after striking item 7 from the policy. Approved 5-0.
  2. **MSP (Duggan Goldstein/Krueger)** to approve the first reading of the Graduation Requirements Policy 345.6. Approved 5-0.
- D. **MSP (Purinton/Krueger)** to approve the hiring of Matt Grandy to a full time teaching position. Approved 5-0.
- E. **MSP (Purinton/Jorgenson)** to accept the gift Detroit Harbor Ladies Aid Fund of \$500 for the elementary teachers . Jordan - aye, Krueger - aye, Duggan Goldstein - aye, Jorgenson - aye and Purinton-aye. Approved 5-0.

11. **Proposed Future Meetings Dates-**

Board of Education (Informational)	Nov. 2 at 7:00 p.m.	WISD Commons
Employee Relations & Personnel Comm.	Nov. 8 at 9:45 a.m.	WISD Commons
Policy Committee	Nov. 8 at 7:00 p.m.	WISD Commons
Learning & Technology Comm.	Nov. 16 at 6:00 p.m.	WISD Commons
Transportation Building Grounds Comm.	Nov. 16 at 6:30 p.m.	WISD Commons
Budget Committee	Nov. 16 at 7:00 p.m.	WISD Commons
Board of Education	Nov. 16 at 7:30 p.m.	WISD Commons

NOTE: December Board of Education Monthly Meeting will be on December 21

**CLOSED SESSION**

12. **MSP (Purinton/Duggan Goldstein)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) & (e) of the Wisconsin State Statutes) at 8:31 p.m. Approved 5-0.
- A. Superintendent Review of Goals.
  - B. Review contractual options regarding non certified instructional staff
13. **MSP (Purinton/Krueger)** to adjourn the Executive (Closed) Session to Reconvene Into Open Session at 9:27 p.m. Approved 5-0.
14. **MSP (Krueger/Purinton)** to adjourn the meeting at 9:27 p.m. Approved 5-0.